



**GRAND OPENING SIGN
PERMIT
APPLICATION**
Town of Avon
6570 E. US Hwy 36
Avon, Indiana 46123
(317) 272-0948

Your completed grand opening sign application **MUST** be accompanied by the following items:

- One (1) plan showing an elevation drawing of the proposed signage with height, width and depth dimensions.
- A plot plan showing location of the right-of-way line or lines and the setback requirements of the adjoining highways, streets, alleys, and easements.
- A diagram depicting the number, exact location, size and other information identifying any proposed signage.

1. SIGN LOCATION INFORMATION

Name of Business: _____ Zoning Classification: _____
Address: _____ Subdivision Name: _____
Phone: _____ Fax: _____ Lot Number: _____

2. SIGN CONTRACTOR

Name of Company: _____ Phone: _____ Fax: _____
Address: _____ Contact Person: _____

3. SIGN INFORMATION

Placement Ground Wall

Number of Signs (limit of 4) _____

Height _____ Above Grade

Dimensions Single-Faced _____ sq. feet
 Double-Faced _____ sq. feet

Balloons: yes no Where will the balloons be placed? _____

Streamers/Pennants: yes no Where will the streamers/pennants be placed? _____

Dates the Signs/Balloons/Pennants will be displayed: from _____ to _____

A Temporary Use Permit may be required for any grand opening events, please discuss any plans with Planning and Building Staff.

4. AFFIDAVIT OF APPLICANT (Read and Initial Each Item)

1. I have provided one (1) plan showing an elevation drawing of the proposed signage with height, width and depth dimensions. _____
2. I have provided a plot/site plan showing the location of the right-of way line(s) and the property lines, as well as the location of adjoining highways, streets, alleys and easements. _____
3. I have provided a diagram depicting the number, exact location, size and other information identifying any proposed signage. _____
4. Sign cannot be posted before a permit has been posted and the sign cannot continue if the building permit has been destroyed, lost, or stolen. A new permit must be posted. _____
5. The display must occur within the first six (6) months after either the opening of the business or a change in name of the business. _____
6. Grand opening signs shall be permitted for a period not to exceed thirty (30) days. _____
7. Grand opening signage shall not be located in the right-of-way of any public street or within five (5) feet of any property line. _____
8. Grand opening signs cannot have their own illumination. _____
9. A limit of four (4) signs shall be permitted. _____
10. A combination of two (2) sign types may be included. _____
11. The undersigned owner or agent understands that the approval of this application does not constitute a privilege to violate any applicable governmental ordinances, codes, or laws. In addition, any omission or misrepresentation of fact, with or without the intention of the undersigned, or any alteration or change from revocation of any permit issued which was based on the approval of this application. _____

5. APPLICANT INFORMATION (*I have read and agree with the above affidavit.*)

(Applicant Name-Please Print)

(Applicant Signature)

(Applicant's Mailing Address)

(Date)

(City, State and Zip Code)

(Telephone Number)

**FOR OFFICE USE ONLY
-DO NOT WRITE IN THIS SPACE-**

Sign Area: _____

Date Received: _____

Application Approved Denied

Fee Paid: _____

Reviewed By: _____

Permit #: _____

Date: _____

Receipt #: _____

**** THIS APPLICATION MUST BE FILLED OUT COMPLETELY TO BE REVIEWED. PLEASE CALL WITH ANY QUESTIONS****

DISCLOSURE STATEMENT FOR ALL APPLICATIONS TO THE BUILDING COMMISSIONER, PLAN COMMISSION AND BOARD OF ZONING APPEALS

In order to avoid any questions about conflicts of interest, all applicants for permits, and petitioners to the Plan Commission and the Board of Zoning Appeals must disclose any and all financial or business relationships between the applicant and any entity associated with the applicant and any person associated with the town of Avon, the Avon Town Council, the Avon Plan Commission and or the Avon Board of Zoning Appeals. If you are in doubt as to whether or not to disclose something you should resolve that doubt by disclosing it.

I _____, being duly sworn upon my oath state as follows:

Strike inapplicable provision

1. A. I am the applicant for a grand opening permit

OR

B. I represent the applicant _____ (insert name of applicant) for a grand opening permit

2. To the best of my knowledge the applicant named above has no financial agreements, or contracts or other arrangements between the applicant or any other entity associated with the applicant and anyone associated with the Town of Avon, the Avon Town Council, the Avon Board of Zoning Appeals, or the Avon Plan Commission except:

Strike inapplicable provision

A. None

OR

B. List any and all contracts, arrangements or financial agreements, and all entities to such contracts arrangements or financial agreements.

I affirm under the penalties of perjury that the foregoing is correct to the best of my knowledge and belief.

Date

Signature (Required)