

**2010 Meeting Schedule  
Avon Advisory PLAN COMMISSION  
Avon, Indiana**

<b>Preliminary Consultations</b>	<b>Application Deadline:</b>	<b>Planning Commission Staff Review</b>	<b>Revised Plans Due Date:</b>	<b>Public/Legal Notification to Newspaper:</b>	<b>Written Notification &amp; Sign Posting:</b>	<b>Plan Commission Meeting Date:</b>
10-23-09*	11-06-09*	11-19-09*	11-30-09*(Mon.)	12-04-09*	12-11-09*	<b>12-21-09*</b>
11-25-09*(Wed.)	12-11-09	12-23-09*(Wed.)	01-04-10*(Mon.)	01-08-10	01-15-10	<b>01-25-10</b>
12-23-09*(Wed.)	01-08-10	01-21-10	01-29-10	02-05-10	02-12-10	<b>02-22-10</b>
01-22-10	02-05-10	02-18-10	02-26-10	03-05-10	03-12-10	<b>03-22-10</b>
02-26-10	03-12-10	03-25-10	04-02-10	04-09-10	04-16-10	<b>04-26-10</b>
03-26-10	04-09-10	04-22-10	04-30-10	05-07-10	05-14-10	<b>05-24-10</b>
04-30-10	05-14-10	05-27-10	06-04-10	06-11-10	06-18-10	<b>06-28-10</b>
05-28-10	06-11-10	06-24-10	07-02-10	07-09-10	07-16-10	<b>07-26-10</b>
06-25-10	07-09-10	07-22-10	07-30-10	08-06-10	08-13-10	<b>08-23-10</b>
07-30-10	08-13-10	08-26-10	09-03-10	09-10-10	09-17-10	<b>09-27-10</b>
08-27-10	09-10-10	09-23-10	10-01-10	10-08-10	10-15-10	<b>10-25-10</b>
09-24-10	10-08-10	10-21-10	10-29-10	11-05-10	11-12-10	<b>11-22-10</b>
10-21-10	11-05-10	11-18-10	11-24-10* (Wed)	12-03-10	12-10-10	<b>12-20-10*</b>
11-24-10* (Wed.)	12-10-10	12-23-10	12-30-10* (Thur.)	01-07-11	01-14-11	<b>01-24-11</b>
2 wks before application	45 days before meeting date	2 wks after application	1 week after staff review	7 days before print date	10 days before meeting date	<b>4<sup>th</sup> Monday of every month</b>

**(\* ) indicates those dates changed due to conflicts with holidays or other town meetings or events.**

- **Meeting Date** – The Avon Advisory Plan Commission meets the **Fourth (4<sup>th</sup>) Monday** of every month at **7:00 PM** in the Avon Town Hall Council Chambers located at 6570 East US HWY 36, Avon, Indiana, 46123.
- **Preliminary Consultations** – Preliminary Consultations are required for all preliminary subdivisions and development plan reviews at least **two (2) weeks before** the application deadline. Schedule an appointment with Al Salzman at (317) 272-0948.
- **Application Deadline** – Applications for the Plan Commission Public Hearing must be received at least **forty-five (45) days prior** to the date of the Plan Commission meeting.
- **Staff Review** – The Plan Commission Staff will have a “Staff Review” meeting **two (2) weeks after** the application deadline. Staff will complete the review of all petitions **seven (7) days prior** to the date of the Plan Commission meeting date. Copies of this review will be provided to the petitioner prior to the meeting.
- **Revised Plans** – Revised plans, and/or any other supplementary information requested by staff, is due **one (1) week after** the Staff Review meeting, unless stated otherwise.
- **Public/Legal Notification** – Public Notification for the Plan Commission public hearings must be published in the Hendricks County Flyer and the Republican Newspapers at least **ten (10) days prior** to the date of the Plan Commission meeting.
  - ❖ *The Planning Commission Staff will place the legal advertisement for the petitioner on or before the date shown above.*
- **Written Notification & Sign Posting** – Written Notification to surrounding property owners for the Plan Commission public hearings must be mailed by certified mail and postmarked at least **Ten (10) Days** prior to the date of the Plan Commission meeting. Posting of the sign regarding the case being heard must also be posted at least **Ten (10) Days** prior to the meeting. **\*\*Proof of these mailings and sign posting, along with the affidavits, must be filed with the planning department (1) week prior to the Plan Commission meeting date to avoid continuance.\*\***
  - ❖ *Written Notification to surrounding property owners and the posting of the sign on the said property is the responsibility of the Petitioner.*