

# Redevelopment Commission Meeting Minutes

## December 16, 2008

These are the meeting minutes for the Redevelopment Commission Meeting held December 16, 2008.

Members Present: Pat Laughlin, John Batic, and Doug Elmore

Also Present: Mark White, Asst. Town Manager; Bill Weems, Asst. Police Chief; Tom Klein, Town Manager.

The meeting was called to order, roll was taken, and a quorum was present.

The first item on the agenda was the consideration of the meeting minutes from the November 18, 2008 Meeting. The minutes were unanimously approved as presented.

The next item on the agenda was an update on the Arbitration case between the Town and Pyramid. Mark advise the Commission that the case was proceeding through the deposition stage and that the hearing date had not changed.

The next item on the agenda was the Owner Action List. Mark presented the Commission with a list of the change orders for each of the contractors who had an allowance still showing on the books that had been returned. The change order for Bill Lawrence Painting is the only one that has not been returned. Asst. Chief Weems advised the Commission that the door to the Detectives' Office was in need of adjustment, the lock doesn't catch. Mark was ask to check and to contact 3D if necessary.

The next item was the consideration of a vent for the computer room. Tom Schubert, Triad, had sent some information regarding the type and placement for the vent. The Commission ask Mark to get quotes and authorized an expenditure of up to \$500.00.

The next item on the agenda was the additional equipment for which the Chief was given authorization by the Commission. Asst. Chief Weems and Mr. White presented a series of invoices corresponding to said authorization. The Commission approved the following invoices for payment:

Best Buy	\$978.00	Monitors 2
Lowe's	\$830.00	Refrigerators 2
Lowe's	\$594.21	Misc. Supplies
American Locker	\$395.00	Pistol Lockers
Best Buy	\$237.42	Mounting Brackets
Menards	\$259.96	Shelving
HSBC	\$140.11	Boot Brushes
Office Mart	\$218.85	Marker Boards
ESCO	\$111.90	Repair Mic Jack in Court

Abda \$2390.00 Blinds

The next item on the agenda was the consideration of payments. After a brief discussion the Commission approved payment of the following invoices:

Kirtley, Taylor,	\$22,102.60 Arbitration
Beacon Sign	\$1,180.81 Building Signs
Walker Construction	\$3,500.00 Hand Rail

The next item on the agenda was the West Wing Remodel. The Commission reviewed the three quotes received and after a brief discussion approved to send a recommendation to award the contract to GuyCo as the lowest responsive bidder, in the amount of \$29,561.25.

The next item on the agenda was the review of the financial reports. Mark had prepared two different reports, one being the monthly update on both the TIF and BAN Funds, the second being a breakdown of all the payments on the Police, Court and Emergency Services Facility since the first payment to Pyramid in August 2006.

The next item on the agenda was a review of the outstanding issues. Mark had prepared a memo that basically outlined all outstanding issues. The Commission noted that the Walker Balance outstanding was taken care of in the course of this meeting, so it can be struck from the list. The Commission requested Mark to contact Dan Smith, Smith Lawns, and have him proceed with the installation of the last of the stone now and the tree replacements, (4 or5), can be done next spring.

The next item on the agenda was the consideration of a payment to Eagle Ridge Engineering. Pat advised the Commission that Ryan Cannon had advise him the plans were being revised and the Commission should get an e-mailed copy by the first of the week.

Pat thanked Mark for his help in getting this project to completion.

There being no further business to come before the Commission the meeting was adjourned.

---

Pat Laughlin, President

---

Attest: Mike Lynch