

AVON TOWN COUNCIL MEETING

September 23, 2010

7:00pm

Avon Town Council Chamber
6570 E US Hwy 36, Avon, Indiana

Call to Order was given by Council President Greg Zusan.

Roll Call was taken by Clerk-Treasurer, Sharon Howell. Council members present were Charlie Dorton, Nikki Gordy, Beverley Austin, Greg Zusan and Michael Rogers. Tom Klein, Town Manager and Dan Taylor, Town Attorney was also present.

Police Officer Award

Chief Miller presented a Certificate of Achievement in Criminal Investigation. Officer Andrew Manek was recognized for outstanding investigative abilities that led to the solving of an unusual and difficult criminal case.

Consent Agenda

Council member Austin made a motion to approve the consent agenda as presented. The consent agenda included:

8-12-10 Council Meeting Minutes

9-23-10 Check Register

Utility Reimbursement Agreement-Duke Energy 200 North/Dan Jones

Council Member Rogers seconded the motion. Roll call vote was taken.

C. Dorton-for, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
5-for, 0-against. Motion carried 5-0.

Public Comment

There were no comments from the public.

Council Comment

Council member Rogers thanked the Staff and the Redevelopment Commission for their hard work with Ivy Tech. Ivy Tech brings something great to the community and offers future opportunities. Council President Zusan echoed Council member Rogers' comments.

Old Business

Update on Sale of IWC

The City Council has approved the sale to Citizens Gas and now it is before the Indiana Utility Regulatory Commission. The Town of Avon has sent a letter to the City of Indianapolis requesting that the water lines be reassessed to include the Town, so that the Town can receive revenue. Currently, the Town is not identified as a taxing unit to receive from their assessment. Meeting with them is set up for October 6th.

New Business

Authorization to Install Fence at Salt Storage Facility

Ryan Cannon presented. The salt storage facility is not enclosed by a fence. There have been security issues in the last few months at the site. This winter trucks, equipment, and supplies will be parked and stored at the facility. Staff believes it is important for security and liability purposes that a fence be installed. Public Works contacted local fence companies for quotes on fencing around the perimeter of the Avon Salt Storage Facility. Three companies submitted quotes ranging from a little under \$40,000 to just about \$42,000. The quotes were very

competitive. The Staff recommends awarding the project to Superior Fence in the amount of \$39,972.00.

Discussion was held about motion detectors, automatic entrance, key fobs, type of fence, time line and additional security.

Council member Austin made a motion to award the fence project to Superior Fence in the amount of \$39,972.00. Motion was seconded by Council member Dorton. Roll call vote was taken.

C. Dorton-for, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
5-for, 0-against. Motion carried.

Report on Fuel Tank Installation

Ryan Cannon presented. The overall master plan for the public works facility set aside space for the installation of a fuel tank. The Council requested that Staff look into the cost. Staff worked with Co-Alliance and other vendors to determine what the capital cost to the Town would be to move forward with the installation. It was determined the Town uses approximately 2500 gallons of fuel a month. Along with the tank the Town would need electrical work, a card reader, keys, and a canopy. Estimated costs for these items would be a little under \$30,000. Tank would be above ground. Cost estimate does not include secondary containment for above ground tank and safety devices around the tank. Cost does not include the additional paving and site work needed for the project estimated to be \$100,000 to \$200,000. Currently, the Town buys fuel from the Avon Community School Corporation. The school corporation buys from Co-Alliance. The Town does pay the school corporation an administration fee of \$.05 per gallon or about \$125.00 a month. More information is needed regarding liability, insurance, site location, size of tank, and servicing.

Authorization to Purchase Sand for Sand/Salt Mix

The Town Council has authorized staff to purchase 1,000 tons of salt through the state bidding process. The bid received was \$72.65 per ton. The Town bought treated salt that will last longer on the roads and will work at lower temperatures. Cost analysis was presented for salt mix. The recommendation of staff is to use a 2-1 sand/salt mix and purchase 2000 tons of sand for snow removal operations for a cost not to exceed \$17,000.

Motion was made by Council member Dorton to authorize staff to purchase 2000 tons of sand for snow removal operations. Council member Rogers seconded. Motion was amended and seconded to include the 2-1 sand/salt mix. Roll call vote was taken.

C. Dorton-for, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
5-for, 0-against. Motion carried.

Approving Snow Removal Policy

Ryan Cannon presented the proposed 2010 Snow Removal Policy. The policy establishes the level of service that is expected and outlines how the Town will operate. The policy addresses potential liability, damage to property and how the Town staff and contractors should handle themselves. The policy statement was read, goals and objectives given, and the general snow and ice procedures explained. Motion was made by Council member Gordy to adopt the Snow Removal Policy as presented. Council member Austin seconded. Roll call vote taken.

C. Dorton-for, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
5-for, 0-against. Motion carried.

Awarding Contract for Beechwood Center & Cobblestone Springs Drainage Engineering

Staff presented a proposed contract for GRW to complete a drainage study for Beechwood Center and Cobblestone Springs and update the Town's drainage inventory at the July 22nd meeting. The Council asked staff to gather additional quotes from local engineers. Staff met with four local engineering firms: Eagle Ridge, Kruse Consulting, Parsons Cunningham and Shartle (PC&S), and Banning Engineering. Three proposals were received with a wide range of prices. Staff provided the scope of services to each as well as meeting with each engineer to provide background information on the project. Staff received price of \$29,900 from PC&S, Banning teamed up with Kruse at a price of \$47,200, GRW price was \$39,500. Due to the wide range in prices staff requested that all the firms provide man-hour justification. The number of hours is for the drainage study and not the inventory. The breakdown of man hours was PCS 152, GRW, 240, Banning/Kruse 358. The Town budgeted \$40,000 for the study and the inventory. Discussion was held on the number of man hours and if they were sufficient, plugging of storm pipe by property owner, the detention basins in Cobblestone, algae growth on ponds in Pines of Avon, and the QBS process.

Motion was made by Council member Rogers to accept the bid by GRW for the amount of \$39,500. Council member Austin seconded the motion. Roll call vote was taken.

C. Dorton-against, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
4-for, 1-against. Motion carried.

Awarding Preliminary Design Contract for Trail

Ryan Cannon presented. The Town is working to construct a trail between Kingsway and Harvest Ridge and this segment will connect 12 or more subdivisions together. The next piece identified by the Bike & Ped Plan is to get a trail from Harvest Ridge to the Town Hall Park. The study will be a preliminary design and will generally identify a path for the trail and will identify constraints in building a trail. Staff recommends Brock Ridgeway of Eagle Ridge Engineering for this project at a cost not to exceed \$18,350. Eagle Ridge was previously selected by the QBS process. Discussion was held on filing of grants.

Council member Austin made a motion to approve the use of Eagle Ridge to complete the study and approve the contract, after Mr. Taylor has looked at it, to complete the preliminary design of the Lingerman Trail Design for not to exceed \$18,350. Council member Dorton seconded the motion. Roll call vote was taken.

C. Dorton-for, N. Gordy-for, B. Austin-for, G. Zusan-for, M. Rogers-for
5-for, 0-against. Motion carried.

2011 Budget Discussion

The requested revisions to the 2011 budget were presented. Revisions included corrections made for formula error on FICA, adding dollars for assistant part time planner and eliminating intern, election expense was added to EDIT fund, 5% of revenue to Hendricks County Economic Development Partnership to EDIT of \$4100, transfer from general fund public works to MVH \$17,004. The general fund needs to be decreased by \$10,000 and the EDIT fund decreased by \$15,000. Discussion was held on the average growth quotient.

Legal Counsel Report

Dan Taylor had nothing new to report.

Public Comment

Roger Day asked if Beechwood Center has a Homeowners Association, spoke about algae and residents fertilizing lawns and the effect of fertilizer on ponds, commented on professional services and legal recourse, and health insurance expense.

Adjournment

Motion was made to adjourn.