

TOWN OF AVON



NOTICE TO CORRECT

Date: January 16, 2013 Date Violation Noted: January 16, 2013 First follow-up date: January 28, 2013

Property Owner: _____ Violation Location: _____
Address: _____

As owner/occupant of the property identified above, you are hereby notified of the following ordinance violation:

Violation(s):

- Improperly placed temporary sign (Avon Zoning Ordinance Chapter 18, Section 18-6)
- Temporary sign without a permit (Avon Zoning Ordinance Chapter 18, Section 18-6 (1))
- Balloons, pennants, streamers, or other _____ (Avon Zoning Ordinance Chapter 18, Section 18-6 (2))
- Permanent sign without a permit (Avon Zoning Ordinance Chapter 18, Section 18-3)
- Inoperable, unlicensed vehicle (vehicle parked in driveway in front of garage door with no current license plate displayed)(Avon Zoning Ordinance Chapter 15, Section 15-11)

Compliance:

- Apply for a sign permit. (see attached)
- Move the sign to comply with the Zoning Ordinance. (see attached)
- Remove the sign, balloons, pennants, and/or streamers. (see attached)
- Remove or properly store the vehicle or properly affix a current license plate on the vehicle. (see attached)

Resolution and Potential Fines:

- **NO FINE:** Resolution of this violation within **ten (10) days** from the receipt of this letter *will avoid any fines, penalty or further action* by the Town.
- **REDUCED FINE:** Violations resolved within **twenty (20) days** from the receipt of this letter *may be eligible for reduced or waived fines or penalties, and may avoid further action* by the Town.
- **FINES & FURTHER ACTION:** Failure to resolve the violation within **twenty (20) days** of the receipt of this letter *will result in fines, penalty and further action* by the Town, including but not limited to fines as established by Chapter 19, Section 19-5 (6)(A) and (B) of the Avon Zoning Ordinance, as well as legal action and attorneys fees.

Appeal:

If you disagree that the noted infraction constitutes a violation of the Avon Zoning Ordinance, you have **twenty (20) days** from the receipt of this "Notice to Correct" to appeal the citation to the Avon Board of Zoning Appeals as per the procedures of Chapter 4 of the Avon Zoning Ordinance.

If you wish to discuss any aspect of this Notice to Correct, please feel free to contact our office during regular business hours.

Sincerely,

Chuck McGee
Code Enforcement Officer

c. File

Type of Letter

Date the violation was witnessed or reported as well as the listed property owner and the specific violation location

Specific violation and referenced Ordinance Number

Options to correct the noted violation

General time frame and next steps section

Information for those that wish to appeal the noted violation

Staff member responsible for the letter and point of contact

Contact information for the Town