

Minutes

Stormwater Management Board of Directors

June 27, 2018

5:30 pm

Town Hall Council Chamber, 6570 East US Hwy 36, Avon, Indiana

1. Members Present: Mason Pike, Kurt Fuller, Vahn Williams (arrived 5:45pm)
 - a. Others present: Ryan Cannon, Public Works Director; Mitchel Ray, Town Counsel; Scott Dompke, GRW Engineers

2. Approval of Minutes (Approved 2-0)
 - a. March 28, 2018
 - i. Kurt Fuller motioned to approve the minutes. Mason Pike seconded the motion. The minutes were approved 2-0.

3. Public Comment
 - a. No members of the public were present for comment

4. Invoices: Approve 2-0
 - a. Kurt Fuller motioned to approve. Mason Pike seconded the motion. All invoices below approved 2-0:
 - i. **Pollux Business Services** – Stormwater Billing: \$20,119.72
 - ii. **Mink Excavating** – Storm Sewer Repair:
 1. 1969 and 1983 Collingwood Dr: \$1,800.00
 2. 6582 Baron Court: \$9,500.00
 3. CR 100N: \$6,940.00
 4. Bluewood Way: \$1,200.00
 5. CR 150S and Avon Ave: \$3,900.00
 6. 745 Raintree: \$1,800.00
 7. 837 Harvest Ridge Circle: \$2,100.00
 8. 1754 Persimmon Grove: \$1,500.00
 9. 610 Horatio Dr: \$1,200.00
 10. 7307 Woodside Dr: \$1,500.00

5. New Business
 - a. Approval of 2018 Capital Improvement Plan (CIP)
 - i. Staff presented a brief Power Point Presentation and requested approval to move forward with implementing 2018 projects
 - ii. Kurt Fuller motioned to approve. Vahn Williams seconded the motion. The CIP was approved 3-0.

Approved
10/3/18

- b. Approval of GRW Engineering Contract
 - i. Vahn Williams motioned to approve. Kurt Fuller seconded the motion. The contract was approved 3-0.
- c. Approval of late fee for delinquent payments
 - i. Staff recommends a late fee of 10% (maximum \$5) per billing period if payment is not received within 30 days. This is consistent with other utilities' policies.
 - ii. Vahn Williams motioned to approve. Kurt Fuller seconded the motion. The late fee was approved 3-0.
- d. Approval of Storm Water Quality measure at Outdoor Learning Center
 - i. Carol Ford, from the Outdoor Learning Center, wants to install a trash rack to catch trash flowing through the drainage system.
 - ii. Vahn Williams asked who would operate and maintain the facility.
 - iii. Mason Pike also asked for more details, including cost and maintenance.
- e. Discussion on a policy to change mailing addresses
 - i. The Board stated that the policy should be flexible with respect to non-residential properties, but inflexible with residential properties.
- f. Discussion on a policy for collections and lien placement
 - i. Staff discussed the dollar amount and/or length of time that could pass with no payment before the property could be elevated for collections or lien placement
 - ii. Mitchell Ray will investigate the legal aspects of lien placement
- g. Discussion an appeal process
 - i. The Board favored a two-tier approach to the appeal process.
 - 1. Tier One: Town staff
 - 2. Tier Two: Stormwater Management Board of Directors
 - ii. Categories for appeal:
 - 1. Residential vs. non-residential billing
 - 2. Impervious area calculation
 - 3. Owner/parcel discrepancy
 - 4. Not in Town/corporate boundary

6. Other Business

- a. Scott Dompke announced that he is leaving GRW
- b. Discussed future meeting schedule

7. Adjournment: 6:59pm

Approved
10/3/18